

Homeless Process

- Step 1 – School Guidance Counselors (or central registration) complete Homeless Student Identification Intake form with Parent/Guardian.
- Step 2 – Student status is documented in the student management system and form forwarded to the school district homeless liaison.
- Step 3 – School guidance counselor's set up a conference with the family to coordinate services as applicable.
- Transportation
 - Free/Reduced Meals
 - Identify barriers to educational program and provide/coordinate services.
- Step 4 – Parent/Guardian of homeless student is provided county liaison contact information.
- Step 5 – School counselor contacts family on a routine basis to coordinate school services and update record. Reports any changes to Homeless Liaison and student management secretary.
- Step 6 – Homeless student demographic information is reported to County Liaison on an annual basis.

Delaware Valley School District Homeless Liaison

Dr. Peg Schaffer
Delaware Valley School District Administrative Office
236 Route 6 & 209
Milford, PA 18337
pschaffer@dvsd.org

Pike County Homeless Liaison

Christine Kerstetter
Human Development Director
Pike County Administration Building
506 Broad Street
Milford, PA 18337
570-296-3434 Phone
ckerstetter@pikepa.org

PA ECYEH Coordinator Region 7

Jeff Zimmerman
Intermediate Unit 18
(570)718-4613
zimmerman@liu18.org
<http://www.liu18.org/index.php/ecyeh>